

## First Time Online

### **A Free, Informal Internet Taster for Complete Beginners**

First Time Online is a free taster that can be taken over 2 or 3 sessions (up to 6 hours) during open learning times, with one-to-one support from our tutor if you need it.

Whether you are completely new to computers, or you have some experience with a mouse or keyboard, this is a way to get online with no pressure. Try things out at your own pace at times that suit you. There is no set syllabus and no assessments - just a friendly, informal approach to taking your first steps on the World Wide Web.

First Time Online can be customised depending on your previous experience. If you are not familiar with using a mouse and keyboard, then you will start off with Keyboard Tutor and Mouserobics - exercises that show you the basics while you are getting online.

If you have used a computer before, you can start with exploring the web, or we'll show you the basics of sending and receiving emails.

As part of the session you will be introduced to MyGuide, a gateway to the Internet. MyGuide is designed to be simple and easy to follow. It provides you with your own email address, that you can continue to use at home or anywhere else where there is Internet access. It also provides a straightforward way to explore the World Wide Web, without all the advertisements and confusing graphics that can make it difficult to find your way around. MyGuide gives you access to the full content of the Internet, and you can use it at home too. There is no cost involved and nothing extra to install on your computer.

Once you have completed your taster, you can choose to move on to any of our Beginners' courses, either as a flexible learning option or one of the tutor led computer classes. These cover a range of topics so you can choose to learn more about the Internet, using email, or try word processing, or desk top publishing.

### **Booking a session**

You can try the First Time Online taster at any of our normal opening times (below). Please make an appointment first, as we must arrange a time when our tutors are free.

### **Contact the Centre**

Telephone 01530 274302

Email [info@applebymagna.org.uk](mailto:info@applebymagna.org.uk)

Write to Appleby Online Centre  
The Coach House, Sir John Moore Foundation  
Top Street  
Appleby Magna  
Swadlincote, Derbys DE12 7AH

Web site [www.applebyonline.org.uk](http://www.applebyonline.org.uk)

## **Session Times**

Open Hours for Flexible Learning and First Time Online Tasters

- Monday 9 am to 4.30 pm
- Tuesday 6 pm to 9 pm
- Wednesday 1 pm to 4.30 pm
- Thursday 6 pm to 9 pm
- Friday 9 am to 4.30 pm